

# MINUTES

## BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

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ACTION MEETING

ROOSEVELT MIDDLE SCHOOL

THURSDAY JANUARY 26<sup>th</sup>, 2012

3:00 P.M. (Meeting convenes with anticipated adjournment into Executive Session)

7:00 P.M. (Meeting reconvenes into Public Session)

*“The Relentless Pursuit of Excellence In All That We Do!”*

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The Action Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday January 26<sup>th</sup>, 2012, at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

### I. CALL TO ORDER

The Board of Education Meeting was called to order by Board President Robert Summerville at 3:03p.m.

### II. DETERMINATION OF QUORUM

*The following members of the Board were present:*

Robert Summerville, Board President

Frank Scott, Vice President – left at 7:31pm

Wilhelmina Funderburke, Trustee

Bishop J. Raymond Mackey, Trustee

Alfred T. Taylor, Trustee

James Milam, District Clerk

*The following members of the Board were absent:*

None

*The following school administrators were present:*

Robert-Wayne Harris, Superintendent of Schools

Marianna Steele, Ed.D., Assistant Superintendent for Curriculum and Instruction

RG France, Assistant Superintendent for Educational Services

Ronald Grotzky, Assistant Superintendent for Human Resources and Professional Development

*The following school administrators were absent:*

None

**III. MOTION TO CONVENE IN EXECUTIVE SESSION****TIME:** 3:03pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

**MOTION BY:** Frank Scott**SECOND BY:** Alfred T. Taylor**YEA:** 5**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**IV. CALL TO ORDER****TIME:** 7:33pm**V. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 7:34pm**MOTION BY:** Alfred T. Taylor**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**VI. PLEDGE OF ALLEGIANCE****VII. SUPERINTENDENT’S REPORT**

- Roosevelt High School Student Report – 5 minutes
- Roosevelt High School and Middle School PTSA Report – 5 minutes
- H.M.B. Food Consultants – Jim Begley – 5 minutes
- APPR Plan Review and Update – 10 minutes

**VIII. TREASURER’S REPORT**

- BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer’s Report for the month of November 2011

**Moved to consent agenda in subsequent motion**

**IX. INDIVIDUAL AGENDA**

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items  
No Items
- B. Curriculum and Instruction
  - 1. Consultant Service Agreement
- C. Educational Services  
No Items
- D. Business
  - 1. Budget Transfers
  - 2. Natural Gas Provider
  - 3. Dissolution of Inactive Extra Classroom Clubs
  - 4. Food Services Consultant
  - 5. Use of Facilities
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
    - 1. Certified Staff Resolutions
    - 2. Approval of Memorandums of Agreement by and Between The Roosevelt Board of Education and Roosevelt Teachers Association
  - Schedule B - Classified Staff Resolution
    - 1. Classified Staff Resolutions
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Co-Curricular Clubs/Activities Appointments
    - 2. Rescinding of Coaching
  - Schedule D - Certified Staff Tenure Recommendations
    - 1. Certified Staff Tenure Recommendations
  - Schedule E - Substitute Teacher Recommendations  
No Items
  - Schedule F - Adult / Continuing Education Resolutions EPE (Employee)  
No Items
  - Schedule G – Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students  
No Items
  - Schedule H – Official Name Change for All Staff  
No Items

**X. CONSENT AGENDA**

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
  - 1. Approval of Minutes
- B. Curriculum and Instruction
  - 1. Approval of CSE Minutes
  - 2. Out of State Conference
  - 3. Course Offerings
  - 4. Professional Development
  - 5. Federal and State Funded Grant Awards
  - 6. Policy
  - 7. Contractual Services
- C. Educational Services
  - 1. Nassau Boces Letter of Intent- 2011-12 Scholarship Agreement
- D. Business
  - 1. Claims Auditor Report
  - 2. Warrants
  - 3. Donation
  - 4. Budget Amendment
  - 5. Cafeteria Repair Bid Awards
- E. Human Resources
  - Schedule A - Certified Staff Resolutions
    - 1. Certified Staff Salary Adjustment
    - 2. Certified Staff Leave Request
    - 3. Rescinding of Certified Staff Leave Requests
  - Schedule B - Classified Staff Resolution
    - 1. Classified Staff Resolutions
    - 2. Classified Staff Leave Request
  - Schedule C - Extra Duty Stipends for All Staff Resolutions
    - 1. Co-Curricular Clubs/Activities Appointments
    - 2. Rescinding of Coaching
  - Schedule D - Certified Staff Tenure Recommendations  
No Items
  - Schedule E - Substitute Teacher Recommendations  
No Items
  - Schedule F - Adult / Continuing Education Resolutions  
EPE (Employee Preparation Education)/WIA (Workforce Investment Area) Program Resolutions
  - Schedule G – Administrative Internships, Student Teachers,  
Student Observers, Tutors / Federal Work Study Program Students
    - 1. Field Placement Assignments
  - Schedule H – Official Name Change for All Staff  
No Items

**XI. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on action items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

**XII. MOTION TO REMOVE AN ITEM FROM THE AGENDA**

- a. **BE IT RESOLVED**, that the Board of Education hereby removes Curriculum & Instruction Item 1a “Approval of CSE Minutes,” due to duplication (in consent agenda).

**MOTION BY:** Bishop Mackey      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 4  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**XIII. MOTION TO AMEND THE AGENDA**

1. **BE IT RESOLVED**, that the Board of Education hereby amends the language in Curriculum & Instruction Item 2a “Policy,” to read as follows:

**“POLICY**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby ~~accepts~~ *approves* the second reading of the amendment to the Board Policy for the Impartial Hearing Officers.”

**MOTION BY:** Bishop Mackey      **SECOND BY:** Robert Summerville      **YEA:** 4  
**NAY:** 0  
**MOTION PASSED**      **ABSTAIN:** 0

**MOTION TO AMEND THE AGENDA (continued)**

- b. BE IT RESOLVED**, that the Board of Education hereby amends the agenda to move the following resolutions from the Individual Agenda to the Consent Agenda:

- i. Treasurer's Report**
- ii. Organizational Items** – 1a – Approval of Minutes
- iii. Curriculum & Instruction** – 2a – Policy (as amended)
  - 3a, b, c – Contractual Services
- iv. Business** – 1a – Budget Transfers
  - 3a – Dissolution of Inactive Extra Classroom Clubs
  - 5a, b, c – Use of Facilities
- v. Human Resources**
  - **Schedule A** – 1a, b, c – Approval of Memorandums of Agreement by and between the Roosevelt Board of Education and Roosevelt Teachers Association
  - **Schedule B** – 1a – Classified Staff Resolutions

**MOTION BY:** Bishop Mackey

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**INDIVIDUAL AGENDA****A. ORGANIZATIONAL ITEMS**

No items

**B. CURRICULUM & INSTRUCTION****~~1. APPROVAL OF CSE MINUTES~~**

- ~~a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Reports for the months of November 15 and December 15, 2011.~~

**Removed from Agenda in Motion XII above**

**1. CONSULTANT SERVICE AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves Dr. Audrey Cohan, independent consultant, to provide ESL and Language Acquisition professional development from February 1, 2012 to June 30, 2012. Payment not to exceed \$800.00 per day, or more than \$4,000.00 per year.

**Funding Source F2110-469-12-0293**

**MOTION TO APPROVE**

**BY:** Alfred T. Taylor

**SECOND BY:** Robert Summerville

**YEA:** \_\_\_\_\_

**NAY:** \_\_\_\_\_

**MOTION WITHDRAWN**

**ABSTAIN:** \_\_\_\_\_

**MOTION TO TABLE**

**BY:** Alfred T. Taylor

**SECOND BY:** Wilhelmina Funderburke

**YEA:** 4

**NAY:** 0

**MOTION TABLED**

**ABSTAIN:** 0

**C. EDUCATIONAL SERVICES**

No Items

**D. BUSINESS**

**\*\*Board Trustee Bishop Mackey stepped out of the meeting at 9:15pm and was not present for the vote on item 1a or 2a\*\***

**1. NATURAL GAS PROVIDER**

- a. WHEREAS**, Section 103(3) of the General Municipal Law authorizes the Board of Education of the Roosevelt Union Free School District (the “Board”) to make purchases through Nassau County contracts after the Board considers whether the contract will result in cost savings after all factors, including charges for service, material, and delivery, have been considered.

**WHEREAS**, the Board has considered all factors and has determined that the use of the below-described County contract with the Hess Corporation will result in cost savings and is in the best interest of the District.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board approves the use of the following County contract and authorizes the Board President or the Superintendent of Schools to execute the attached agreement with the Hess Corporation in order to effectuate the District’s use of the County’s contract with the Hess Corporation:

Commodity: Natural Gas  
Nassau County Contract #: A-29-2010  
Nassau County Bid #: B680-08020-120  
Vendor Name: The Hess Corporation

**MOTION TO APPROVE**

**BY:** Wilhelmina Funderburke

**SECOND BY:** Alfred T. Taylor      **YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**2. FOOD SERVICES CONSULTANT**

- a. BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the Food Services Consultant Agreement between Roosevelt Union Free School District and **H.M.B. Consultants**, for the purpose of the food services bid preparation. **Funding not to exceed \$8,000.00.**

**Appropriation code: C2860.409-09**

(Tabled at the October 27<sup>th</sup>, 2011 Meeting  
for further discussion and negotiation)

**MOTION TO REMOVE FROM THE TABLE**

**BY:** Wilhelmina Funderburke

**SECOND BY:** Alfred T. Taylor      **YEA:** 0

**NAY:** 3

**MOTION FAILED (remains tabled)**

**ABSTAIN:** 0



**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****No Schedule A Individual Agenda Items for  
January 26<sup>th</sup>, 2012  
Board of Education Meeting****SCHEDULE B**  
**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**SCHEDULE C**  
**Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Function Supervisors and Security at Roosevelt MS** for the 2011-2012 school year. Individuals listed below represents an available pool. Supervisors will be selected as needed and at the discretion of the Principal. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**, not to exceed \$64.39 per event.

**Name**

- i. McCray, Leo**
- ii. Farbman, Barbara**
- iii. Bilella, Joe**
- iv. Maragh, Jason**
- v. Cheswick, Joan**

**Funding Source: F A2855 159 07 0000**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff members to serve in the following **co-curricular clubs/activities at Roosevelt MS** during the 2011-2012 school year. All activities are contingent upon sufficient student enrollment. If the clubs are not active, all funds will be deleted and will be paid back to the district.

<u>Co-Curricular Advisor</u>	<u>Club/Activity</u>	<u>Stipend</u>
i. <b>Vilceus, Nataesha</b>	8 <sup>th</sup> Grade Class Sponsor	<b>\$1,267.00</b>
ii. <b>Williams, Lauren</b>	7 <sup>th</sup> Grade Class Sponsor	<b>\$1,267.00</b>

**Appropriation in budget code: F2850 158 07 0000**

**MOTION TO APPROVE**

**BY:** Alfred T. Taylor

**SECOND BY:** Bishop Mackey

**YEA:** 3

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** WF

**2. RESCINDING OF COACHING**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for **fall and winter season coaching** positions for the 2011-2012 school year. All athletic activities are based on sufficient student enrollment. If any activities are not active, the stipends will be rescinded and the funds will be paid back by employee.

**i. Gbaud, Ebony**

Position: Boys Junior Varsity Football  
Assistant Coach  
Season: Fall / August 17, 2011 –  
November 27, 2011  
Rate: \$3,231.00

**ii. Harper, Thomas**

Position: Boys Varsity Bowling Coach  
Season: Winter / November 16, 2011 –  
March 4, 2012  
Rate: \$2,906.00

**iii. Woods, Akeem**

Position: Boys Junior Varsity  
Basketball Coach  
Season: Winter / November 16, 2011 –  
March 4, 2012  
Rate: \$3,321.00

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT  
RESCINDING OF COACHING (continued)**

**iv. Cooke, Rashon**

Position: Boys Varsity Football  
Assistant Coach  
Season: Fall / August 17, 2011 –  
November 27, 2011  
Rate: \$4,605.00

**Appropriation in budget code: A2855-158-08-001**

**MOTION TO APPROVE**

**BY:** Bishop Mackey

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE D**

**Certified Staff Tenure Recommendations**

**1. CERTIFIED STAFF TENURE RECOMMENDATIONS**

- a. BE IT RESOLVED,** that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

**i. Johnson, Amy**

Tenure Area: Teaching Assistant  
Status: Teaching Assistant  
Location: Centennial ES  
Certification: Teaching Assistant Level 1  
Sept. 1, 2010 – Aug. 31, 2013  
Hire Date: March 27, 2009  
Tenure Date: March 27, 2012

**MOTION TO TABLE – for discussion in Executive Session**

**BY:** Bishop Mackey

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SCHEDULE E**  
**Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Individual Agenda Items Submitted for January 26<sup>th</sup>, 2012**  
**Board of Education Meeting**

**SCHEDULE F**  
**Adult / Continuing Education Resolutions**  
**EPE (Employee Preparation Education)/WIA (Workforce Investment Area)**  
**Program Resolutions**

**No Schedule F Individual Agenda Items Submitted for January 26<sup>th</sup>, 2012**  
**Board of Education Meeting**

**SCHEDULE G**  
**Administrative Internships, Student Teachers, Student Observers,**  
**Tutors/Federal Work Study Program Students**

**No Schedule G Individual Agenda Items Submitted for January 26<sup>th</sup>, 2012**  
**Board of Education Meeting**

**SCHEDULE H**  
**Official Name Change for All Staff**

**No Schedule H Individual Agenda Items Submitted for January 26<sup>th</sup>, 2012**  
**Board of Education Meeting**

**CONSENT AGENDA****A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. November 17<sup>th</sup>, 2011
- ii. December 22<sup>nd</sup>, 2011
- iii. January 6<sup>th</sup>, 2012
- iv. January 11<sup>th</sup>, 2012

**B. CURRICULUM & INSTRUCTION****1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of November 15, 2011 to December 15, 2011.

**2. OUT OF STATE CONFERENCE**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **Intervention Convention 2012** for Dr. Marianna Steele and Darleen Peterson to be held in Harbor Beach, Florida on February 8-10, 2012, **Total expenses to the District not to exceed \$500.00.**

**Funding Source F2110-406-12-5500**

**3. COURSE OFFERINGS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt Middle School Course Offerings.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the first reading of the 2012 – 2013 Roosevelt High School Course Offerings.

#### 4. PROFESSIONAL DEVELOPMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves reimbursement for the following teachers who attended Professional Development at the PPS Summer Institute at the RTS hourly contractual rate of \$38.05. **Funding not to exceed \$266.35.**

**Funding Source F2250- 150-11-5032**

Participant	# Hours	Payment
i. Agyeman, Akosua	2 hours	\$76.10
ii. Catherine Burnett-Beasley	5 hours	\$190.25

#### 5. FEDERAL AND STATE FUNDED GRANT AWARDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the 2011-2012 STEMester of Service Grant Award from Youth Service America, in the amount of \$5,000.00.

Grant Name	Status	Amount	Fiscal Year
STEMester	Competitive	\$5,000.00	1/16/2012 – 4/22/2012

#### 6. POLICY

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the second reading of the amendment to the Board Policy for the Impartial Hearing Officers.

#### 7. CONTRACTUAL SERVICES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Four Winds Hospitals** and the Roosevelt UFSD to provide Educational Instruction to RUFSD students hospitalized during the 2011-2012 school year. Funding not to exceed \$5,000.

**Appropriation in budget code A2250-469-09-0000**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Dormitory Authority Reimbursement** and the Roosevelt UFSD to provide Residential and Part 1 Tuition for Students attending Little Flower to RUFSD students hospitalized during the 2011-2012 school year. Funding not to exceed \$2,750.

**Appropriation in budget code A2250-469-09-0000**

**CURRICULUM & INSTRUCTION  
CONTRACTUAL SERVICES (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Little Flower Residential Treatment Center** and the RUFSD to provide Special Education to students attending from the RUFSD during the 2011-2012 school year. Funding not to exceed \$19,700.

**Appropriation in budget code A2250-472-09-0000**

**C. EDUCATIONAL SERVICES**

**1. NASSAU BOCES LETTER OF INTENT- 2011-12 SCHOLARCHIP AGREEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the letter of intent between Nassau BOCES and the Roosevelt Senior High School to secure ScholarChip services for the next three years. ScholarChip will provide the following services for the high school, on-site student identification card management as well as point of access attendance. Services rendered shall not exceed \$27,672.00 for the 2011-12 school year; \$14,785.00 for the 2012-13 school year; and \$ 15,232.00 for the 2013-14 school year: Total cost not exceed \$57,689.00.

**Appropriation in budget code: A2805-490-09-0000**

**D. BUSINESS****1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of November, 2011.

**2. WARRANTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of November, 2011 as approved by the Claims Auditor.

FUND NAME	FUND	NOVEMBER
General Fund	Fund A	\$3,457,601.69
Federal/State Grants	Fund F	\$ 475,446.25
Capital Projects	Fund H	\$1,891,671.12
Cafeteria	Fund C	\$ 126,599.93
Trust and Agency	Fund T & A	\$ 468,669.03
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	No Payment Made

**3. DONATION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following items as part of the previously approved Cablevision MSG Varsity program known as “Everything High School” at no cost to the School District. This program will benefit 90 Communication Media Students under the direction of Vivian Isom and includes the following:

- i. \$1,000 General Supplies
- ii. \$1,000 Advisor Stipend
- iii. \$1,500 In the form of gift cards to purchase AV equipment  
(Contingent on submission of content)
- iv. \$1,500 Merit Based Scholarship  
(Contingent on submission of 40 videos by May 15, 2012 and 20 of these videos must be before 12/15/2011)



**4. BUDGET AMENDMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendments to the 2011-2012 budget in the amount of \$2,000 as a result of the MSG donation.

Appropriation Code:       **A2110-520-08-0000   \$1,000 Supplies**  
 Appropriation Code:       **A2850-158-08-0000   \$1,000 Salaries**

**5. CAFETERIA REPAIR BID AWARDS**

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education hereby approves the following results from the Thursday December 20, 2011 Cafeteria Kitchen Equipment Maintenance Repair Bid Award Opening for the period of January 27<sup>th</sup>, 2012 through January 26<sup>th</sup>, 2013.

**SUMMIT RESTAURANT REPAIRS****Kitchen Equipment – Maintenance and Repair**

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour	\$104/hour	MSRP less 30%* *Hobart Brand Equipment priced at MSRP +30%	None

**Kitchen Refrigerator – Maintenance and Repair**

Normal Service	Emergency Service	OT Weekend Holiday	Material Costs	Payment Discount
\$104/hour	\$104/hour M to Fri 8:00 am to 4:30 pm	\$160/hour	MSRP less 30%	None

**6. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the Treasurer's Report for the month of November 2011

**3. BUDGET TRANSFERS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

<b>From Account #</b>	<b>To Account #</b>	<b>Amount</b>	<b>Payee and/or Purpose</b>
A9901.960-09-0000	A1670.490-09-0000	\$89,348.00	To allocate funds for additional BOCES charges.
A1680.491-09-0000	A2010.490-09-0000	\$14,000.00	To allocate funds for additional BOCES charges
A2110.493-08-0000	A2010.490-09-0000	\$20,000.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2010.491-09-0000	\$331,420.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.490-09-0000	\$505,721.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2250.491-09-0000	\$341,675.00	To allocate funds for additional BOCES charges
A2630.490-09-0000	A2280.490-09-0000	\$63,345.00	To allocate funds for additional BOCES charges
A9901.960-09-0000	A2110.473-11-0000	\$995,430.00	To allocate funds to Charter Schools for increase in student enrollment
A1310.150-09-0000	A1240.150-09-0000	\$24,000.00	To account for staff relocation to different building.
A1620.162-08-0000	A1620.162-05-0000	\$17,000.00	To account for staff relocation to different building.
A1620.162-08-0000	A1620.162-07-0000	\$15,000.00	To account for staff relocation to different building.
A2110.120-02-AIG2	A2110.120-04-AIG2	\$155,000.00	To account for staff relocation to different building.
A2110.120-05-AIG2	A2110.123-02-AIG2	\$41,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.123-05-AIG2	\$30,000.00	To account for staff relocation to different building.
A2110.130-08-0000	A2110.130-07-AIG2	\$21,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.120-02-AIG2	\$90,000.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.130-07-0000	\$57,600.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.150-09-1800	\$16,695.00	To account for staff relocation to different building.
A2250.130-08-0000	A2250.156-09-1800	\$5,160.00	To account for staff relocation to different building.
A9901.960-09-0000	A1420.441-09-0000	\$50,000.00	To allocated funds for increased legal services
A9901.960-09-0000	A1420.443-09-0000	\$50,000.00	To allocated funds for increased legal services
	<b>TOTAL</b>	<b>\$2,933,394.00</b>	

**4. DISSOLUTION OF INACTIVE EXTRA CLASSROOM CLUBS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby dissolves the following clubs and further, that the dissolved clubs' balance to be distributed equally to all remaining financially active clubs.

i. Class of 2009	\$1,543.00
ii. Class of 2010	\$1,423.00
iii. Class of 2011	-\$738.38
iv. Hospitality	\$0.00
v. Learn and Serve	\$0.00
vi. Yearbook 2009	\$880.00
vii. Yearbook 2010	\$12.50
viii. Yearbook 2011	\$5,674.00

- b. **BE IT FURTHER RESOLVED**, whereas, the Yearbook Club of 2009, 2010 and 2011 still has a balance, the balance will be allocated to the Yearbook Club.

**5. USE OF FACILITIES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Centennial Avenue Elementary School gymnasium to hold soccer practice, on Mondays and Wednesdays from 6:00pm to 8:15pm during the period of November to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$1,100 (February to April 2012)
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Roosevelt PAL to use the Middle School at Ulysses Byas Elementary School gymnasium to hold basketball practice, on Mondays and Thursdays from 6:00pm to 8:00pm during the period of December to April 2012. The Use of Facility charges for this event, per the present fee schedule are \$600 (February to March 2012)
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities Request for the Girl Scouts to use a classroom at Centennial Elementary School for a short term program, on Thursdays from 2:30pm to 3:30pm during the period of January to February 2012. There are no Use of Facility charges for this event, per the present fee schedule.

**E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT****SCHEDULE A**  
**Certified Staff Resolutions****1. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teacher:

**i. Wilkes, Dawn**

Position: Elementary (Math Curriculum Specialist)  
teacher  
Location: Washington Rose ES  
Effective: December 9, 2011  
From: MA/Step 22 \$107,908.00  
To: MA+30/Step 22 \$112,254.00 (pro-rated)

**Appropriation in budget code: A2110-123-05-AIG2**

**2. CERTIFIED STAFF LEAVE REQUEST**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

**i. De Jesus, Jesenia**

Position: Pre-K Teacher  
Location: Ulysses Byas ES  
Reason: Maternity Leave  
Paid Leave: February 27, 2012-April 17, 2012  
Unpaid Leave: April 18, 2012-June 30, 2012

**3. RESCINDING OF CERTIFIED STAFF LEAVE REQUESTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds the leave request (from the November 3, 2011 Board of Education Supplemental Agenda 1) which read as follows:

**“BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified teacher:

**Schleicher, Loren**

Position:	Teacher
Location:	Ulysses Byas ES
Reason:	Childcare
FMLA/Paid Leave:	November 14, 2011 – January 19, 2012
FMLA/Unpaid Leave:	January 20, 2012 – February 3, 2012

**4. APPROVAL OF MEMORANDUMS OF AGREEMENT BY AND BETWEEN THE ROOSEVELT BOARD OF EDUCATION AND ROOSEVELT TEACHERS ASSOCIATION:**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt MS Football Coaches** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Roosevelt Extra Duty Stipends** dated October 19, 2011 and authorizes the President of the Board to execute the same.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement for **Robotics** dated November 22, 2011 and authorizes the President of the Board to execute the same.

**SCHEDULE B**  
**Classified Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**1. CLASSIFIED STAFF RESOLUTIONS**

- a. **BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Clerical at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$5,900.00. The clerical rate is based on the individual's hourly rate.

<u>Name</u>	<u>Rate</u>
i. <b>Davis, Maereatha</b>	\$26.17/hr

**Funding Source: F2110 150-160-1216**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following classified staff appointment:

i. **Diallo, Sandra**

Appointment:	Probationary
Position:	Teacher Aide
Effective:	January 31, 2012
Location:	Centennial ES
Probationary Period:	January 31, 2012 – July 30, 2012
Replaces:	Brenda Lee
Level:	Step 1
Salary:	\$21,626.00 (pro-rated)

**Appropriation in budget code: A2250-163-09-0000**

**2. CLASSIFIED STAFF LEAVE REQUEST**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the return from leave request for the following classified staff member:

**i. Chery, Jean**

Position:	Security Aide
Location:	Roosevelt HS
Reason:	Security License Renewed
Effective:	December 14, 2011

**SCHEDULE C****Extra Duty Stipends for All Staff Resolutions**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

**1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS**

- a. **BE IT RESOLVED**, that that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following staff member to serve as a **Smart Scholar Mentor at Roosevelt HS** during the 2011-2012 school year. Position functions after school approximately eight (8) times per month not to exceed \$1,850.00. The rate for this position is based on the RTA contractual rate.

<u>Name</u>	<u>Rate</u>
<b>i. O'Brien, Sean</b>	\$38.05/hr

**Funding Source: F2110-151-12-1215**

**2. RESCINDING OF COACHING**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Jeffrey Enck's appointment to Boys Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.
- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby rescinds **Rashon Cook's appointment to Boys Junior Varsity Football Assistant Coach for the 2011-2012 school year** (approved at the September 22, 2011 Board of Education agenda). This individual served no time and shall receive no compensation for this position.

**SCHEDULE D****Certified Staff Tenure Recommendations**

**No Schedule D Consent Agenda Items  
for January 26<sup>th</sup>, 2012  
Board of Education Meeting**

**SCHEDULE E****Substitute Teacher Recommendations**

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Consent Agenda Items  
for January 26<sup>th</sup>, 2012  
Board of Education Meeting**



**SCHEDULE F****Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)  
Program Resolutions****No Schedule F Consent Agenda Items  
for January 26<sup>th</sup>, 2012  
Board of Education Meeting****SCHEDULE G****Administrative Internships, Student Teachers, Student Observers,  
Tutors/Federal Work Study Program Students**

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

**2. FIELD PLACEMENT ASSIGNMENTS****STUDENT OBSERVERS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Student Observers** to complete their field placement assignment at Roosevelt UFSD. The following students are not a full time employee of Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. Del La Rosa, Margarita	SUNY Old Westbury	Centennial ES
ii. McGibbon, Emily	SUNY Old Westbury	Centennial ES
iii. Ohlman, Haily	SUNY Old Westbury	Centennial ES

**TUTORS**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following **Smart Scholar Tutors** from SUNY Old Westbury and The Health & Welfare College Council of Long Island to complete their field placement assignment at the Roosevelt HS.

<u>Name</u>
i. Forakis, Despina
ii. McManus, Christina
iii. Schmidt, Kenneth
iv. Abhishek, Kuma

**SCHEDULE H**

**Official Name Change for All Staff**

**No Schedule H Consent Agenda Items  
for January 26<sup>th</sup>, 2012  
Board of Education Meeting**

**MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA**

**BY:** Wilhelmina Funderburke

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 1  
BOARD OF EDUCATION MEETING  
THURSDAY, JANUARY 26<sup>th</sup>, 2011**

**A. BUSINESS****1. AMENDING OF HEALTH AND WELFARE SERVICES FOR 2011-2012**

- a. **BE IT RESOLVED**, that the resolution adopted by the Board of Education on December 22, 2011 to approve the 2011-2012 Health and Welfare Services for Roosevelt students attending private and parochial schools and to authorize the Board President to sign such contracts is hereby amended to replace the school year “2011-2012” with “2010-2011,” as follows:

**“HEALTH AND WELFARE SERVICES FOR 2010-2011**

- a. **BE IT RESOLVED**, that upon the recommendation, of the Superintendent, the Board of Education hereby approves the **2010-2011** Health and Welfare Services for Roosevelt students attending private and parochial schools (as required by law) as follows and authorizes the Board President to sign such contracts. The costs not to exceed the amounts listed below:

School	# of Students	Cost Per Student	Total Cost
Rockville Centre UFSD	1	\$1,041.45	\$ 1,041.45
Freeport Public Schools	2	\$ 710.89	\$ 1,421.78
Half Hollow Hills CSD	3	\$ 655.24	\$ 1,965.72
Half Hollow Hills CSD	1	\$ 304.08	\$ 304.08
West Hempstead UFSD	3	\$ 957.25	\$ 2,871.75
Baldwin UFSD	15	\$1,155.15	\$17,327.25
Malverne Public Schools	10	\$ 808.00	\$ 8,080.00
Lynbrook Public Schools	1	\$ 764.80	\$ 764.80
<b>TOTAL</b>			<b>\$33,776.83</b>

**Appropriation in budget code A2815.448-09-0000**

**MOTION TO APPROVE****BY:** Bishop Mackey**SECOND BY:** Alfred T. Taylor**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 2  
BOARD OF EDUCATION MEETING  
THURSDAY, JANUARY 26<sup>th</sup>, 2011**

**A. ORGANIZATIONAL ITEMS**

**1. ANNUAL PROFESSIONAL PERFORMANCE REVIEW PLAN**

- a. RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the ratification of an agreement dated January 26<sup>th</sup>, 2012 regarding **APPR (Annual Professional Performance Review) Plan** subject to ratification by the Roosevelt Teachers Association and the Roosevelt Administrators Association.

**MOTION TO TABLE** – until Emergency Meeting

**BY:** Bishop Mackey

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED (tabled)**

**ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 3  
BOARD OF EDUCATION MEETING  
THURSDAY, JANUARY 26<sup>th</sup>, 2011**

**A. CURRICULUM & INSTRUCTION BOARD OF EDUCATION AGENDA ITEMS**

**1. FEDERAL AND STATE FUNDED GRANT AWARDS**

- a. **BE IT RESOLVED**, the upon the recommendation of the Superintendent, the Board of Education hereby accepts the New York State Department of Education 2011-2012 Title I Supplemental Education Services allocation at the maximum per child expenditure amount of \$1,297.00 as well as the New York State Education Department Supplemental Education Services agency list (see attached summary list) for eligible students attending schools that have been identified as in need of improvement.

**Funding provide by Title I Grant F 2110-469-12-0021**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the grant donation from International Business Machines Corporation (IBM) Reading Companion grant program. IBM will provide online access to the Reading Companion software through Workforce Development, Inc (“WDI”) online books, training materials, telephone technical support and headsets for students. Approximate value of this grant is \$30,000.00 for the 2011-2012 school year.
- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the grant donation from International Business Machines Corporation (IBM) TranslateNow grant program. IBM will provide WebSphere Translation Server Software which will be used to help translate web sites automatically from English to Spanish. It includes access to bi-directional email translation instant text, chat translation and quick text translation. Approximate value of this grant is \$100,000.00 for the 2011-2012 school year.

**MOTION TO APPROVE**

**BY:** Wilhelmina Funderburke

**SECOND BY:** Alfred T. Taylor

**YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0

**SUPPLEMENTAL AGENDA 4  
BOARD OF EDUCATION MEETING  
THURSDAY, JANUARY 26<sup>th</sup>, 2011**

**D. BUSINESS****1. CHANGE ORDER FOR HIGH SCHOOL RECONSTRUCTION PROJECT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$406,703.62 for the construction of Shear walls to the 100 and 300 wings, amending Fortunato Sons Contracting, Inc.'s contract from \$28,796,840.89 to \$29,203,544.42.

**MOTION TO APPROVE****BY:** Bishop Mackey**SECOND BY:** Alfred T. Taylor**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XII. QUESTIONS/COMMENTS FROM THE PUBLIC ON MATTERS PERTAINING TO THE SCHOOL DISTRICT ONLY**

At this time, the public is given the opportunity to address the Board of Education on items pertaining to the school district only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of **three (3) minutes**.

**XIII. MOTION TO CONVENE IN EXECUTIVE SESSION****TIME:**

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

**MOTION BY:** Bishop Mackey      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 4

**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**XIV. CALL TO ORDER****TIME:** 11:20pm**XV. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 11:20pm

**MOTION BY:** Alfred T. Taylor      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 4

**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**SCHEDULE D**  
**Certified Staff Tenure Recommendations**

**1. CERTIFIED STAFF TENURE RECOMMENDATIONS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves granting tenure to the following certified staff member:

**i. Johnson, Amy**

Tenure Area:	Teaching Assistant
Status:	Teaching Assistant
Location:	Centennial ES
Certification:	Teaching Assistant Level 1
	Sept. 1, 2010 – Aug. 31, 2013
Hire Date:	March 27, 2009
Tenure Date:	March 27, 2012

**MOTION TO REMOVE FROM THE TABLE**

**BY:** Bishop Mackey      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 3

**NAY:** AT

**MOTION PASSED**

**ABSTAIN:** 0

**MOTION TO APPROVE**

**BY:** Alfred T. Taylor      **SECOND BY:** Wilhelmina Funderburke      **YEA:** 0

**NAY:** 4

**MOTION FAILED**

**ABSTAIN:** 0

**XVI. ADJOURNMENT**

**TIME:** 11:22pm

**MOTION BY:** Bishop Mackey      **SECOND BY:** Robert Summerville      **YEA:** 4

**NAY:** 0

**MOTION PASSED**

**ABSTAIN:** 0